

Information Needed for Property Insurance Surveys

1. Site Overview
 - A) Products lines and methods of production.
 - B) Critical equipment list.
 - C) Critical supplier/customer identification (if one client or supplier is responsible for 33% or more of the business).
2. Fire Protection System PM Program as well as latest flow test data from site fire pumps or hydrants. If there are plant hydrants on site or a fire pump be prepared to conduct a test on it during the survey if it has not been functionally flow tested by a fire protection contractor in the 18 months.
3. To-scale Site Diagram
4. Safe Work Permit System - Forms and SOPs for: Hot Work, Cold Work and Energy Isolation procedures.
5. Copy of the Site Emergency Response Plan
6. Description of Site Utilities (water, electricity, steam, industrial gases, etc.)
7. Overview of process Hazards Analysis and Management of Change Programs.
8. List of preventive Maintenance Inspection/Repair Frequencies for major process and utility equipment.
9. Operator training and management program overview.

